

# STUDENT MENU

## 2015 - 2016

University Catering  
574.631.7859  
catering.1@nd.edu



## GENERAL INFORMATION

Thank you for considering University Catering to assist with your event planning. No matter your catering needs, we are pleased to partner with you to ensure your event is a success. The Student Menu contains a list of suggested items. University Catering can also work with you to create a custom menu specific to your needs. Please note that the prices reflected in the Student Menu are designed for activities by approved student groups, organizations, and dorms and must be paid for with a Student FOAPAL in order to receive this special pricing. Here is some useful information for planning a successful event with University Catering.

### PLACING AN ORDER

Orders for serviced events and dances should be finalized two weeks in advance. If orders are not placed at least two weeks prior to the event date, then service will not be guaranteed and menu items will be subject to availability. For all delivery and pickup orders, menus should be finalized at least one week in advance. You can reach University Catering by phone: 631-9919, fax: 631-8690, email: catering.1@nd.edu, or the web: catering.nd.edu.

### FACILITIES

Reserve your space as soon as possible. Please note that all events held within Athletic Facilities (including the Joyce Center and Compton Ice Arena) are subject to a 20% Facility Charge on all food and beverages.

### PLANNING ASSISTANCE

The University Catering team will work with you to stay within your budget and offer suggestions on menu options, supplies, and timing.

### GUARANTEES

Your final attendance guarantee is needed in our office at least three business days prior to your event. Our minimum charge to you will be the guaranteed number.

### PRICES

Prices are correct at time of printing. We will confirm prices when you finalize your menu with our office. Student pricing is only valid if orders are placed at least three business days prior to the function.

### CANCELLATIONS

Cancellations must be made 72 hours prior to your event. Otherwise, you may be liable for the cost incurred.

### PAYMENT

Payment is due in the University Catering office prior to the function. Account numbers are required when the order is placed. Receipts are required for pickup of items. Payments can be made using a campus account number, organization check, or cash. Deposits will be required for any equipment use. Equipment returns must be made to the appropriate location or at the designated pickup site. A signature from a Food Services staff will be required for all returned items. Equipment must be returned immediately after its use or at the time specified at time of your order.

### POLICIES

All food and beverages left from any catering function remain the property of University Catering and may not be removed from the location of service.

### EARLY & LATE DELIVERIES

Deliveries made before 6AM or after 9PM will incur additional charges.



# MISCELLANEOUS ITEMS

*Labor and paper supplies are not included.*

*Items are packaged for service, pick up, or delivery only.*

## BEVERAGES

Bottled Water: 24 - 12oz bottles	\$24.00
Ice Mountain Water Jug: 1 gallon jug	\$2.00
Canned Soda: 24 cans	\$13.75
Bottled Juice: 24 bottles	\$54.00
Ice: 22lb bag	\$5.00
Coffee/Decaf: per gallon	\$18.00
Fruit Punch: per gallon	\$5.50
Hot Chocolate: per gallon	\$8.00
Hot Tea: per gallon	\$8.25
Iced Tea: per gallon	\$7.50
Lemonade: per gallon	\$9.75
Ice Water: per gallon	\$1.50
Orange Juice: per gallon <i>a gallon serves 20</i>	\$17.75

## HORS D'OEUVRES *per dozen*

Chicken Wings <i>BBQ or Buffalo with Ranch &amp; Celery</i>	\$10.50
Cocktail Meatballs	\$5.00
Mini Egg Rolls	\$9.75
Mozzarella Sticks	\$12.50
Chicken Drummettes	\$10.25

## FRUIT TRAYS

Small (serves 10-25)	\$15.25
Large (serves 25-50)	\$27.50

## VEGETABLE TRAYS

Small (serves 10-25)	\$13.00
Large (serves 25-50)	\$22.50

## CHEESE/CRACKER TRAY

Small (serves 10-25)	\$37.25
Large (serves 25-50)	\$68.50

## BAKED GOODS *per dozen*

Cookies	\$12.00
Doughnuts	\$6.95
Brownies	\$6.95
Rice Krispie Treats	\$6.25
Muffins	\$11.75
Bagels with Cream Cheese	\$15.25
Chocolate Covered Strawberries	\$14.95
Mini Éclairs	\$8.00
Mini Cream Puffs	\$8.00

## CAKES

9" Round (12 pc.)	\$17.40
Half Sheet (30 pc.)	\$20.40
Full Sheet (60 pc.)	\$40.80

## SUPPLIES

9" Styrofoam Plates: 125 count	\$7.25
6" Styrofoam Plates: 125 count	\$4.75
Cups: 8oz per 50 count	\$4.00
Greenware Plastic Cups, 9oz: each	\$0.20
Dispenser Napkins: per 334 count	\$4.25
Plastic Ware (forks, knives, spoons)	\$0.04

## LABOR

Set-up Charge	\$50.00
Hourly Set-up	\$30.00
(Any set-ups and clean-ups after hours will incur an additional cost.)	
Delivery Charge	\$50.00
(per hour before 6am or after 9pm)	

## STUDENT PACKAGE MENU

*All packages menus include paper supplies and all necessary serving ware. Each menu is based on one portion of each item per person and paper goods. Additional portions are available upon request. Speak with your catering representative for specific pricing. Prices do not include labor charges.*

### STUDENT DANCE OPTION

Vegetables with Ranch Dip

Meatballs

Pretzels

Choice of Dessert

*Cookies, Brownies or Rice Krispie Treats*

Choice of Beverage

*Lemonade, Iced Tea, Fruit Punch, or Hot Chocolate*

\$4.00 per person

### TACO BAR *makes 80 tacos*

Taco Meat, Black Beans, Mexican Rice,

Taco Shells, Flour Tortillas,

Shredded Cheese, Lettuce, Green Onions,

Diced Tomatoes, Salsa, and Sour Cream

\$225.00

### MUNCHIE BAR *Serves 20-100*

Buffalo Chicken Wings (8 dozen)

*with Celery and Bleu Cheese Dressing*

Mini BBQ Meatballs (8 dozen)

Mozzarella Sticks (8 dozen)

*with Marinara Sauce*

Vegetables with Ranch Dip (2 large trays)

ND's Own Cookies (9 dozen)

\$300.00

### EDUCATIONAL MEETING PACKAGE *Serves 25*

Fresh Fruit with Yogurt Dip

Pretzels

ND's Own Cookies

Coke, Diet Coke, Sprite

Dasani Bottled Water

\$78.00

## FACILITIES

*Charges apply for any type of room modification or room arrangement and vary per room. Taping and/or hanging decorations on the walls and table decorations that consist of glitter or confetti are strictly prohibited. Any damages done to the room at the event will result in additional charges. Please note that all events held within Athletic Facilities (including the Joyce Center and Compton Ice Arena) are subject to a 20% Facility Charge on all food and beverages.*

### SOUTH DINING HALL OAK ROOM

Available: any time

Usage: meetings, meals, receptions, public functions

Capacity: 120

To reserve: 631.9919

### SOUTH DINING HALL HOSPITALITY ROOM

Available: any time

Usage: meetings, meals, receptions, public functions

Capacity: 120

To reserve: 631.9919

### SOUTH DINING HALL EAST DINING ROOM

Available: weekends, off-peak times

Usage: meals, dances, public functions

Capacity: 500

To reserve: 631.9919

### RECKERS STAGE AND PATIO

Available: off-peak times

Usage: public functions

To reserve: 631.8639

Reckers cannot be closed to the public

### AU BON PAIN EXPRESS

Available: weekends, evenings

Usage: meals, receptions, public functions

Capacity: 100

To reserve: 631.9919

*Order party subs for your guests from Subway, located in the Huddle.*

